

Event Request for Proposal 0052119

Summary Yoga Fest will attract attendees from Seattle and Portland to have a quiet yoga retreat with workshops and an opportunity see some of the beautiful natural resources on the Peninsula.

Are you interested in working with an event planner with a solid vision for a clean green yoga weekend for 75?

Details

Event Name	Yoga Fest
Date and Time	October 5-6, 2019
Meeting Location Needs	Space to accommodate 75 people Space to accommodate exhibitor tables (retail and crafts) Can be outside. Adjacent to nature 2 breakout rooms to accommodate approximately 40 each.
Lodging	Separate RFP will be sent for corporate rate once venue is selected.
Catering Needs	Separate RFP will be sent for vegetarian breakfast and lunch x 2 days once venue is selected.
Expected Number of Attendees	75
Parking	50-60

Note:

Meals will be vegetarian. Exhibitors can be co-located with large space to do group yoga. This will be a green, plastic-free event. There will be a Saturday evening social event with music.

The ideal space will be able to accommodate exhibitors and attendees with a combination of indoor and outdoor space, and to provide onsite catering. Since this may be a challenge, separate RFPs may be issued for accommodations and catering.

Please reply with your interest by: June 3, 2019. Yoga Fest planner will be referred to any venues interested in hosting.

Contact: Sue Yirku syirku@visitlbp.com . Any questions? Call 360-642-2400

Email:

Hi all!

Attached is an event Request for Proposal (RFP). I am forwarding this RFP to all venues that advertise they can host a group of this size, and hotels who might want to offer an additional block rate, even if they can't host the meeting.

if you are interested in hosting this event, please reply to me with your ability to host this type of event with price estimates by June 3,2019, and I will forward the customer all your responses in a packet . Then she can contact any venues she is interested in directly.

If you end up booking this event at your venue, please let me know, so I can track requests, responses, and successful bookings. I am happy to answer questions or hear suggestions. Have a great day!

~ Sue

Attachment

Event Request for Proposal

Summary

Details / Contact

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Expected Number of Attendees	
Parking	

Responses

Contact: Sue Yirku syirku@visitlbp.com . Any questions? Call 360-642-2400